



Youth Action AGM 2022

Wednesday November 23

Held online via Zoom

MINUTES

Agenda Item	Content
1. Confirmation of Quorum	<p>Youth Action General Manager welcomed members as they arrived and asked them to sign in via the online attendance register.</p> <p>Tyrone confirmed that quorum had been met.</p>
2. Opening of Meeting & Welcome to Country	<p>Penny Lamaro, Youth Action Board Chairperson, officially opened the Annual General Meeting at 11:25 am, welcoming all members present.</p> <p>Penny welcomed Youth Action CEO Kate Munro and the Youth Action team, returning officer Howard Sercombe, General Secretary Youth Work NSW</p> <p>Penny also introduced her fellow Board members: Lakin Agnew, Todd Pinkerton, Peter Hope, Jane Choi, Jack Whitney, Lisa Lewis and Leticia Quince.</p>
3. Apologies & Proxies	<p>There were no apologies or proxies for today's meeting. Penny noted that five members have opted to vote in advance.</p>
4. Approval of AGM 2021 Minutes	<p>Penny moved that the minutes from the Annual Meeting held 3 November 2021 be accepted as a true and accurate.</p> <p>Motion: <i>That the draft minutes of the 2021 Annual General Meeting be accepted as a true and accurate record of the meeting.</i></p> <p>Moved: Penny Lamaro Seconded: Peter Hope</p> <p>Resolved.</p> <p>All in favour by show of hands</p>
5. Ballot for Secretary	<p>Penny thanked outgoing board members Jane Choi and Lisa Lewis who are stepping down as ordinary board members. Jane completed a 3-year term and Lisa has completed 2 years. Penny thanked both of them for their strong advocacy and ensuring Youth Action embeds the voice of young people in all aspects of the organisation.</p> <p>Penny thanked Lakin Agnew our current Secretary and who is at the end of her 3-year term. Penny acknowledged the work that Lakin Agnew has carried out as part of her board member role and the integral part Lakin has played over the last 15 years. She acknowledged her ongoing support to Youth Action over the last 15 years.</p> <p>Penny invited Youth Action General Manager Tyrone Jandey and Returning Officer Howard Sercombe to outline the ballot process.</p>

	<p>Tyrone thanked those who nominated for Board positions and commented on seeing people's commitment to the work of the organisation and eagerness in stepping up into a governance role.</p> <p>Tyrone reminded everyone that nominee profiles have been shared via email and shared the online link.</p> <p>Howard outlined the rules for the ballot process. Voting was opened for the Secretary position. and members proceeded to vote.</p> <p>There were 3 nominees for Secretary: Lakin Agnew, Helen Banu and Josephine Ng</p> <p>Howard asked if all members had a chance to vote, no concerns were raised. Voting was closed after 5 minutes. Howard thanked all members for voting and relayed that the result would be announced later in the meeting.</p>
6. Treasurer's Report	<p>Penny invited Youth Action Treasurer, Todd Pinkerton to present the 2021/22 audited financial statements and audit report.</p> <p>Todd reported that the auditors confirmed Youth Action remains in a strong financial position with a high level of assets relevant to our liabilities with reserves of more than \$500,000.</p> <p>Todd thanked Kate for her leadership, Tyrone for his very effective work, the auditors Kelly & Partners Chartered Accountants , fellow board members and fellow finance subcommittee members.</p> <p>Motion: That the 2021/2022 audited financial statements be accepted. Moved: Todd Pinkerton; Seconded: Penny Lamaro Resolved.</p> <p>All in favour by show of hands</p>
7. Appointment of Auditor	<p>Todd noted that Kelly & Partners Chartered Accountants and Youth Action have a well-established relationship and they have a good understanding of Youth Action's operations.</p> <p>Motion: That Youth Action reinstate Kelly & Partners Chartered Accountants to conduct our 2023 audit. Moved: Todd Pinkerton; Seconded: Hayley Rose Resolved</p> <p>All in favour by show of hands</p>

<p>8. Appointment of Secretary and ballot for Ordinary Members</p>	<p>Howard advised all votes for Secretary were verified and counted in accordance with the Constitution</p> <p>Howard advised 19 votes were received in this ballot.”</p> <p>Lakin Agnew has been elected Secretary for a term of 3 years receiving 60% of the vote.</p> <p>Voting was opened for the Ordinary Board Member position(s) and members proceeded to vote.</p> <p>Members were instructed to select three nominees for the Ordinary Board member position. Nominee profiles were shared via the online link.</p> <p>Howard asked if all members had a chance to vote, no concerns were raised. Voting was closed after 5 minutes.</p>
<p>9. CEO Report</p>	<p>Youth Action CEO, Kate Munro announced due to close timing of the conference, awards and limited staff capacity the annual report is in draft version, Kate spoke to the contents of the report and will release the report at a later date.</p> <p>Kate recognised the ongoing strength and courage of both young people and the youth sector due to continued challenges of the past year both with the pandemic and numerous weather emergencies in NSW.</p> <p>Kate stated that much of Youth Action’s work has been focussed on advocacy and how do we highlight and represent what’s happening for people as a result of the impacts of current events.</p> <p>She thanked the Board and the Youth Action Team for their continued support and commitment to the work of the organisation.</p>
<p>10. Appointment or Ordinary Board member/Returning Officers report</p>	<p>Howard Sercombe General Secretary Youth Work NSW was appointed to serve as Returning Officer.</p> <p>Howard noted it was a very close vote across all 4 nominations</p> <p>There were 4 nominations: Helen Banu, Josephine Ng, Rose Lewis, Peter Hope</p>



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	<p>Voting was opened for the position of three ordinary members and members proceeded to vote. Voting was closed after 5 minutes. Howard thanked all members for voting and relayed that the result would be announced later in the meeting.</p> <p>Howard announced the newly elected board members</p> <p>Josephine Ng has been elected to the Board for a term of 3 years.</p> <p>Peter Hope has been elected to the Board for a term of 3 years.</p> <p>Rose Lewis has been elected to the Board for a term of 3 years."</p> <p>Howard congratulated Youth Action's newest Board members and thanked all who nominated and voted</p> <p>Penny congratulated Youth Action's newest Board members and thanked all who nominated and voted</p>
11. Further Business	<p>Penny asked attendees if there were any other matters to raise.</p> <p>No business was raised by attendees</p>
12. Closing Statements	<p>Penny congratulated Youth Action's outgoing Board members and thanked the board for the fantastic contributions from it's members.</p> <p>Penny closed the meeting at 12:10pm</p>